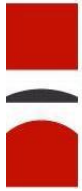


Academic Integrity Policy

The IB Diploma Programme

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Revision History

Date	Action Taken	Responsible Party
Oct 2021	Procedures drafted	MPI
Oct 2022	Policies reviewed with V-team and implemented	MRJ
Jun 2023	Revised	MRJ

Notes:

- Next review: June 2025



What is academic integrity?

In the IB Diploma Programme at Struer Statsgymnasium, you are part of an international community, where you will be sharing and developing ideas and insights. Academic integrity is not only a concept which relates to the formal and academic processing of existing scholarly work. It is a guiding principle for all interaction at Struer Statsgymnasium. We value honesty and fairness, and we wish to emphasize the importance of honest and fair interaction as well as honest and fair academic conduct.

The importance of academic integrity

It is important to know where information and knowledge comes from in order to be true critical thinkers. Academic integrity implies that we are conscious of the fact that we often stand on the shoulders of existing knowledge and that we know how to acknowledge this. That way we are able to maintain honest and fair assessment of students worldwide and within our own school community. At Struer Statsgymnasium, we ensure that students and staff uphold a fair and honest approach to teaching and learning by:

- *Teaching students the practices of citation and referencing.* This begins in Pre-IB and is taught and enforced throughout the IB DP. In Pre-IB, students write a research paper at the end of the school year and have a workshop dedicated to learning proper citation and referencing practices.
- *Acting on academic misconduct in day-to-day assignments, Coursework as well as IB exams.* The school's rules and regulations outline the consequences of academic misconduct and these are presented to students at the beginning of each school year.
- *Fair and consistent assessment.* Students consistently receive both formative and summative assessment throughout the course and are familiarized with IB mark schemes.
- *Collaborative approach to teaching and learning.* The IB staff at Struer Statsgymnasium collaborate to ensure a balanced and manageable workload for students across subjects. The IB calendar helps maintaining reasonable deadlines for students.

Chat GPT and other artificial intelligence software

The use of AI tools should be in line with the IB's academic integrity policy and live up to the understanding of academic integrity at Struer Statsgymnasium. Artificial intelligence software can be used as any other source if there is a clear declaration when included in student work. This means that any text, image and graph etc. generated by Chat GPT or another AI software must be credited in the body of the text and appropriately referenced in the bibliography.



Types of academic misconduct and how to avoid it

Plagiarism, collusion or duplication of work are the three most typical types of academic misconduct. It is passing off someone else's work (writing, thoughts, visual, ideas) as your own – either intentionally or

inadvertently. It is also supporting academic misconduct by another candidate or duplicating one's own work for other parts of the Diploma, e.g. submitting the same piece of work for an Internal Assessment and for an Extended Essay. Academic misconduct would also be to use an unauthorized calculator during an examination or making use of Google Translate and other translating tools for assignments in class. Academic misconduct, in other words, is the act of breaking the rules and regulations of fair and honest assessment.

To maintain academic integrity and to avoid academic misconduct:

- Acknowledge, by referencing in the body of your work and in a bibliography at the end, each and every piece of material you used in the production of your work.
- Acknowledge all ideas and work of other persons, regardless of their source.
- Acknowledge all information located via email messages, web sites on the internet, social networks and any other electronic media in the same way as information found in books and journals.
- Acknowledge the sources of all photographs, maps, illustrations, computer programmes, data, graphs, audio-visual and similar material.
- Passages that are quoted verbatim must be enclosed within quotation marks and references provided.
- All works of art, film, dance, music, theatre arts or visual arts must have their source/origin acknowledged.
- Always use Urkund in accordance with the school's regulations.
- Material cannot be paraphrased without acknowledging the source.

Urkund

Students are requested to submit the final version of all externally assessed work through Urkund before it is submitted to the IB. It is possible that the school may refuse to submit student work to the IB on the basis of a Urkund search outcome, or if a student refuses to submit the work through Urkund. Subject teachers may request that drafts of assignments be submitted through Urkund.



Students should note that the IB also randomly submits work through various resources, thus creating an even larger data base through which student work can be compared.

Urkund should not be seen only as a plagiarism detection device - rather, students should be encouraged to use it to learn and understand where and why citations are required.

Monitoring and Sanctions

Teachers retain responsibility both for guiding students in the formation of academically honest practices, and for monitoring the work they hand in to ensure it complies with IBDP regulations. To assist students and teachers in understanding the importance of developing an academically honest approach to all aspects of the Diploma Programme, internal and external sanctions are in place in order to respond consistently should issues related to academic misconduct arise. **Internal sanctions** are those used by Struer

Statsgymnasium, and generally refer to assignments and classwork (general homework and 'drafts') which do not count towards the award of the final IB Diploma. **External sanctions** are those applied by the IB, and relate specifically to all pieces of

work, usually 'final version' (internal assessments, final exams, TOK assessment, CAS folders, the EE) which count towards the final IB Diploma. However, there is some overlap to be expected between the applications of these sanctions, so they should not be seen as acting in isolation from each other.

Consequences of academic misconduct (sanctions) as outlined by the IB

- If the academic misconduct is deemed to be minimal, zero marks will be awarded for the assessment component, but a grade will still be awarded for the subject. This is referred to as 'Academic Infringement'
- If a candidate is found to have plagiarized all or part of any assignment then no grade will be awarded for the subject. This automatically means that no Diploma can be awarded.
- Misconduct during an examination will result in no grade being awarded for the specific subject involved – which means no Diploma can be awarded.
- If a candidate falsifies a CAS record, no Diploma will be issued until 12 months after the examination session have passed. The CAS record will need to be correctly completed.
- If the case of academic misconduct is very serious, the candidate may not be allowed to re-register for examinations in any future session
- An IB Diploma may be withdrawn from a candidate at any time if misconduct is subsequently established

An appeal may be made to the final award committee in the light of new factual evidence, within three months of the original decision.